



# L.A. Division Advisory Board Minutes

October 13, 2022 8:00 pm (via Zoom)  
Meeting Minutes are in Bold

## Call to Order – Vic Cavalli

- Vic called the meeting to order at 8:07pm

## Roll Call / Quorum – Nick Lisica

Vic Cavalli, <i>Superintendent/Director</i>	Mike O’Brien
Nick Lisica, <i>Chief Clerk</i>	Gary Butts, <i>Vice President PSR</i>
Kevin Spady, <i>Paymaster</i>	James Keena
Chuck Fisher	

## LA Division Officers in Bold

## Approval of Minutes

- No minutes taken at September 8, 2022 (at PSR Convention) meeting

## Officers/Committee Reports

- **Finance**
  - Finance Report – Kevin Spady
    - **\$180 from PSR membership distribution was deposited on 10/02/22**
    - **\$17,090.82 in bank account as of 10/13/22**
- **Communications Team**
  - 4<sup>th</sup> Quarter LA Coupler submissions deadline is November 1<sup>st</sup> – Nick Lisica
- **Membership Team**
  - Report: L.A. Area Prototype Modelers Meet of October 1, 2022 – Vic Cavalli
    - **Signed up 1 full member, and 3 Rail Pass members**
    - **About 70 people attended the event, including numerous LA Division members**
  - Cancelled: 2022 Botanic Gardens Modular Layouts (Freight Fright/Frosty Freight) Public Show – Vic Cavalli
    - **Vic requested suggestions on future possible locations to hold a similar event with modular layouts, both indoor and out.**
    - **It doesn’t sound like the Botanic Gardens will be an option moving forward.**
    - **Kevin will reach out to Travel Town to see if they have any available space for such an event**
  - Update: November 12<sup>th</sup> L.A. FallRail 2022 “Zoom” meet – Vic Cavalli
    - **2 clinics, 1 layout presentation signed up to date**
    - **1 – 2 additional clinics are suggested**
    - **A mini raffle for gift certificates was proposed**
    - **Event will be advertised to the PSR**
- **Nominations/Elections Committee**
  - Hold a special election for 2<sup>nd</sup>-half of Superintendent’s term? – Vic Cavalli
    - **Treasurer and Chief Clerk are in place until 2024**

- **Double duty of Superintendent and Director was for one year (Superintendent role is expiring February 2023)**
  - **Vic is available to go for another year, Director position expires in September 2023.**
  - **A motion will be put forth during the November Advisory Board Meeting for a vote to continue in his position as Superintendent; other candidates will be considered if they come forth. If that is the case, a formal election will be held.**
- **All Other Committees/Teams**
    - Open Forum – All

#### **New Business**

- Obtain L.A. Division “Storage” locker – Vic Cavalli
  - Retrieve L.A. property from Cajon rented locker
    - **LA Division will have one central storage facility for all LA Division property. It is estimated that a 5’ x 5’ unit would cost \$40-\$50/month, and offer adequate storage space.**

#### **Old Business** (updates provided as available)

- 2023 L.A. Division Sponsored/Attended Shows
  - Division Sponsored Layout Open Houses – Vic Cavalli
    - **Proposed starting in April**
    - **Pending available open house possibilities, looking to do 4 – 6 throughout the year, focusing on April - October**
  - Who is available to attend other shows/swap meets?
    - **Volunteers are needed to man membership retention tables at events**
    - **3<sup>rd</sup> weekend in February is the “Great Train Show” in Ventura, volunteers are needed**
- Finalized: L.A. Division Members’ Satisfaction Survey – Vic Cavalli
  - Send out via USPS. Advance notice via MailChimp?
    - **To be sent to all active members in the Division in an attempt to engage with the membership**
    - **The Former Member Survey sent via Mail Chimp received two responses, (out of 20 – 25 sent out)**
- Status: Revised Division By-Laws to reflect PSR’s 501(c)(3) status – Vic Cavalli
  - **Don Fowler is combining the by-laws from all four Divisions into one central Regional set of by-laws. Variations amongst Divisions will be identified and called out. The unified set of by-laws are expected to be completed by June for the Regional meeting in Flagstaff, Az.**
- **On Hold:** Develop New Member’s Welcome Packet

**Next Advisory Board Meeting Date:** November 10, 2022 at 8:00 pm via Zoom App

**Adjournment** – Vic Cavalli

- **Vic adjourned the meeting at 9:15pm**