L.A. Division Advisory Board Minutes
September 20, 2026, 7:00 pm (via Zoom)

Call to Order – 7:00 pm
Roll Call / Quorum – Nick Lisica

Pat Raymer, *Director*	~~Chuck Fisher~~
Jeff Smith, *Superintendent*	John McGreevy
Nick Lisica, *Chief Clerk*	Vic Cavalli
~~Kevin Spady, *Paymaster*~~	Frank Kenny, PSR Vice President

LA Division Officers in Bold

1. Call to Order
- Welcome
- Introductions, if needed

2. Approval of Previous Meeting Minutes (July 2026)
- Corrections or additions
- Approved

3. Treasurer's Report – None given
- Current financial status
- Questions

4. Membership Report
Total Division Membership: 192 members
Where Our Members Live
- Gateway / Southeast Los Angeles — 36
- Pasadena / Western San Gabriel Valley — 27
- South Bay / Palos Verdes — 27
- Glendale / Burbank / Foothills — 18
- Ventura / Oxnard / Camarillo — 18
- Eastern San Gabriel Valley — 17
- Conejo Valley / Simi Valley — 17
- Westside / West Los Angeles — 15
- San Fernando Valley — 11
- Antelope Valley / High Desert — 10
- Santa Clarita Valley — 7
- Catalina Island — 1
- Central Los Angeles — 1

Life Members
- 28 Life Members

Master Model Railroaders
- 3 Master Model Railroaders (MMRs)

Membership Discussion
- Geographic distribution of Division membership
- Opportunities to better reach members throughout Los Angeles and Ventura Counties
- New members and recent membership activity

5. Activity Reports
Brief reports only.
- Clinics / Programs
- Layout Tours – last visit was the Gold Coast Modular group
- Communications / Newsletter / Website

6. Old Business

2028 PSR Convention

- The Division is seeking volunteers to help organize and support the 2028 PSR Convention.
- Frank Kenny has indicated that he is willing to assist.
- A lead volunteer or committee chair is still needed.
- A venue search has not begun and will wait until volunteers are in place.
- Identify additional members willing to participate in convention planning.

Pat Raymer made a motion to create a committee to officially start the PSR Convention Committee. Pat has requested assistance from Nick Lisica, Frank Kenny, and John McGreevy. The committee's initial goal will be to kick off the convention process, find volunteers, etc. Pat will report the motion to Don Fowler, PSR Convention Committee Liaison. The group will meet separately and report back to the LA Division Board.

- **Seconded by Vic Cavalli**
- **Passed Unanimously**

7. Director's Report

1. **Region and Division Email**

a. President Morse has requested that all Region and Division officers and officials access their official email directly from the Region server rather than having it forwarded to a secondary email account.
b. The stated purpose is to provide continuity when new officers or officials take over positions.
Superintendent's Response: No. Requiring access through another website creates additional work. I will continue using the current forwarding arrangement and will not comply with this request.

2. Storage Unit

a. Going forward, how will the storage unit be financed?
Superintendent's Response: From Division funds.
Action: Pat Raymer will pay for the storage unit via his credit card and submit the charges to the Division
b. President Morse has requested an inventory of Division assets. Has this been done?
Superintendent's Response: No. At this time, there is nothing of significant value in the unit that warrants a formal inventory.
Action: Pat and Mona Raymer will review the inventory
c. Improving the storage unit with shelving.
Discussion: Determine whether shelving or other improvements are necessary and whether the expense is justified.
Action: Pat will purchase storage shelves to clean up the unit.

3. Division Zoom Account

a. Are we paying for our own Division Zoom account?
Superintendent's Response: No, we are not. Currently paid for by RailMaster Hobbies.
b. Regional Google Meet may be available as an alternative.
Discussion: Determine whether the Division has a need for its own online meeting platform.

4. Polo Shirts for Division Officers

a. Shall we replace the current Division shirts?
b. Update them with the new Division logo?
c. Choose a new color and/or style?
d. Up to $200 may be available from National for re-branding efforts.
Discussion: Determine whether there is sufficient interest and, if so, who will coordinate the project.
The board discussed this and agreed that new shirts are a good option.
Action: Nick Lisica will send the new graphics file to Jeff Smith; Jeff will contact his embroidery connection. Jeff will send a selection of shirt color options to the group.

5. Division By-Laws

a. When was the last review?
Superintendent's Response: There is no requirement for a periodic review of the By-Laws.
b. The By-Laws are not currently available on the Division website.
c. The Chief Clerk should have a current copy.
Discussion: Confirm that the Chief Clerk has the current approved copy and determine whether it should also be posted on the Division website.

AZ and Cajon post by-laws on their website. SD and LA do not have the by-laws on their website. The PSR region website has both the by-laws and the MOO on their website.
The Division and Region by-laws are not identical (example – Region by-laws reference distribution of the Dispatch)
Action: Pat will review the Regional by-laws and ensure that the Division has the most up to date version.

6. In-Person Division Events Other Than Layout Tours
Possible SpringRail-style event.

- Would require a venue search.
- Could potentially involve more Division members.
- Could provide another benefit for Division membership.
- Could potentially generate income for the Division.
- Idea: 1-day event, Hobo auction, pizza, clinics, model contests, etc.

Superintendent's Response: Someone needs to step up and organize the event. The Division cannot move forward without a volunteer willing to take responsibility for planning and coordination.
Action Policy: Any proposal requiring significant research, planning, venue searches, purchasing, or event coordination should have a designated volunteer or project lead before additional Division resources are committed.
Action: Pat will reach out to the Division members for ideas of areas, activities, locations, etc. Including a member in Temple City

8. New Business

- Newsletter Consolidation
  A discussion about whether or not the LA Division Coupler newsletter should be fully combined with the PSR Dispatch.
  - The Regional bylaws call for four publications per year called the *Dispatch*.
  - The Division bylaws call for four publications per year called the *LA Coupler*.

  Action: The LA Division will continue to publish the quarterly Coupler newsletter

10. Member Comments / Announcements

- Upcoming model railroad events
  - 10/03 *LA Prototype Modelers Meet* at RailMaster Hobbies
- Club announcements

11. Next Meeting & Adjournment

- Next Meeting Oct 11, 7:00 pm via Zoom
- Motion to adjourn